



## 2023 Geothermal Rising Conference

### Abstract Submission User's Guide

Welcome to the 2023 Geothermal Rising Conference (GRC) Abstract Submission Site. Please see the following instructions to help guide you through the process.

1. When logging in for the first time, you will need to create a “New Users” account. Select “Join Now” to create your account. If you have already created an account, you will enter your email address and access key (i.e. password).



### Welcome to the Submission Site

You will be using this form to provide your contact information and your required submission details for review. Click Join Now below to begin.

#### Log in to the Abstract ScoreCard

##### New Users

Click 'Join Now' to begin your first submission.

[Join Now](#)

##### Already a User?

Email Address \*


Access Key \*

 [Show](#)

[Lost your access key?](#)

[Login](#)


2. To create your User Account, complete all required fields in the “Account Profile” screen. Required fields are denoted by an \* symbol. Select “Create Account” once completed.

 **ACCOUNT PROFILE**

Create Account

Please complete the information below and then press the 'Create Account' button. You will be the contact person for all information that you submit using this account.

\* Indicates a required field

 **Personal Details**


Prefix

First Name \*

Middle Initial

Last Name \*

Suffix

 **Mailing Address**


Address Line 1

Address Line 2

Address Line 3

City

State

 **Contact Details**

Office Phone


Cell Phone

Fax

Email \*

Credentials \*

☐ Not Applicable

 **Access Key**

Please type in an access key that you will use to access your submission information in the future. The access key must be at least 8 characters long and contain a character from three of the following character sets: uppercase letter, lowercase letter, number, or non-alphanumeric character.

Create Access Key \*

Show

Access Key Strength

Re-type Access Key \*

Show

Create Account

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3. Once you have created a new user's account or logged into your existing account, you will be taken to the landing page. From here you can navigate back to your profile to make edits to your email or other contact information, view basic information about the conference and create a new abstract submission. Select "Click here to begin a new abstract" to start the submission process.

Home | Log Out Conference Details | Technical S

**EVENT INFORMATION**

Geothermal Rising 2023  
October 1 - 4, 2023 (Sunday - Wednesday)  
Peppermill Resort Spa Casino  
Reno, Nevada  
United States  
[Contact the Event Organizer](#)

**YOUR PROFILE**

Vicki Lindberg, Queen  
Affiliation: Geothermal Rising  
Logins: 4 [Log Out](#)  
[View / Edit Your Profile](#)

**SUBMIT FEEDBACK**

We always welcome fee and we want to hear what you like and what can be improved. [Feedback Form](#)

**ABSTRACTS** (You have 2 complete abstracts, 0 incomplete abstracts, and 0 withdrawn abstracts)

[Click here to begin a new abstract](#)

4. To begin your submission, add your "Abstract Submission Title" and the "Proposal Category" (oral or poster presentation). Once complete, click on the submit button to get to the next screen.

*Note: Poster and Oral presentations have separate timelines and review processes. As such, if you want to submit your abstract for consideration as both an oral and poster presentation, you will need to create two separate submissions.*

Home / New Abstract

**START A NEW PROPOSAL**

**Submit**

**Abstract Submission Title \***  
Enter your abstract submission title here using proper punctuation.  
  
43 characters (200 max)  
8 words (75 max)

**Proposal Category \***  
-- Select Proposal Category --  
-- Select Proposal Category --  
Oral Presentation  
Poster Presentation

**Submit**

5. Once you have created your abstract record, you will need to complete all tasks listed on the abstract task screen beginning with Abstract Submission.

New abstract was successfully added.

- 1. Abstract Submission**  
Abstract submissions are required for all 2023 GRC Oral and Poster presentations.
- 2. Abstract Information**  
Please answer the following questions
- 3. Author Information**  
Click here to add authors to this submission.
- 4. Abstract Confirmation & Privacy Disclosure**

6. In the Abstract Submission screen, you will select your submission's topical category, student status and the text of your abstract. Select "Continue" once this is complete.

**Abstract Submission Title \***  
When entering your abstract title, use mixed case (do not use all caps or all lower case) and do not put a period at the end of the title. Example: This is a Properly Formatted Abstract Title

This is Where You Enter Your Abstract Title

43 characters (Max 200 characters)  
8 words (Max 75 words)

**Topic \***  
Geothermal Education: Training the Worl

**Is this a student paper/presentation? \***  
No

**Abstract Submission \***  
This is where you enter your abstract submission. There is a maximum of 3,000 characters allowed for the abstract submission.

125 characters  
20 words

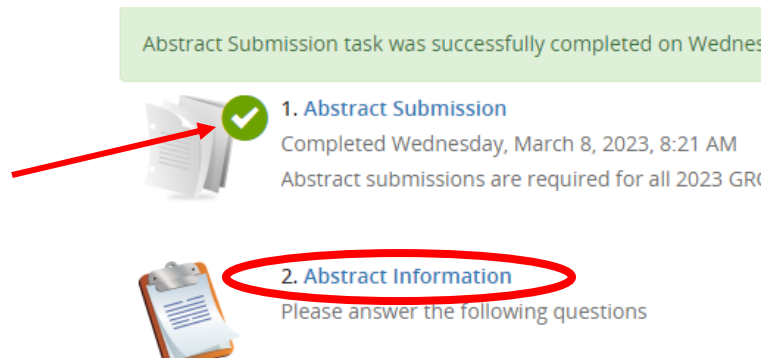
Enter Your Abstract T...

ERE YOU ...

Continue

[CLICK HERE](#) to view a listing of the session topics.

7. After completing the Abstract Submission screen and selecting “Continue”, you will return to the abstract task screen. Note the green check mark indicating the completion of the Abstract Submission task. Select “Abstract Information” to move to the next screen.



8. Complete all fields in the Abstract Information screen. Note that all fields are required. Select “Continue” once completed.

EDIT ABSTRACT INFORMATION TASK FOR 'THIS IS WHERE YO... [Continue](#)

Please answer the following questions. \* indicates a required field

- 1 How much of the paper you plan to submit has been published in the past? \*
- 2 If previously published, please provide the journal name and date where it has been published. Leave blank if all materials have never been previously published. \*  
If not previously published, please enter n/a.
- 3 How much of the content has been presented at other workshops, conferences, public meetings, etc.? \*
- 3 How much of the content has been presented at other workshops, conferences, public meetings, etc.? \*
- 4 If previously presented, please provide details of where the materials have been presented, including the meeting name and date. \*  
If not previously presented, please enter n/a.
- 5 Please briefly explain any ways in which Diversity, Equity and Inclusion impacted or contributed to your research and abstract submission. \*  
If Diversity, Equity and Inclusion was not part of your research, please enter n/a.

[Continue](#)

9. After completing the Abstract Information section and selecting “Continue”, you will return to the abstract task screen. Note the green check mark indicating the completion of the Abstract Submission task and Abstract information. Select “Author Information” to move to the next screen.

Abstract Information task was successfully completed on Wednesday, March 8, 2023, 8:22 AM



**1. Abstract Submission**

Completed Wednesday, March 8, 2023, 8:21 AM

Abstract submissions are required for all 2023 GRC Oral and Poster presentations.



**2. Abstract Information**

Completed Wednesday, March 8, 2023, 8:22 AM

Please answer the following questions



**3. Author Information**

Click here to add authors to this submission.

10. In the Author Information screen, you can add co-author's, identify the primary author and the presenting author. NOTE: All submissions require one primary author and one presenting author. The individual creating the abstract submission, is automatically added as an author. To update the author information and answer the required author specific questions, select the "Edit [Author] Profile" button. To add additional authors, select the "Add Author" button. Once all author information has been added, select "Save Authors".

Please create the list of authors for this submission.

To add an author:

- Type the author's first name, last name, and email address.
- Click 'Add Author.'

To complete an author's profile:

- Click on the 'Edit Author' button to complete the profile.
- A **green check mark** indicates a complete profile.
- Once the profile is complete, click 'Save Authors' to complete the task.

\* indicates a required field

**Add New Author**

First Name *	Last Name *	Email *	Author Types *
<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Select Author Types --

**Add Author**

**Author List**

You must add at least 1 author and no more than 16.  
You must have 1 primary author for this abstract.  
You can add a maximum of 15 co-authors for this abstract.  
You can add a maximum of 1 primary author & presenter for this abstract.  
You can add a maximum of 1 co-author & presenter for this abstract.

1

**Vicki Lindberg, Queen (she/her/hers)**

Meeting Manager, Geothermal Rising

Profile incomplete

Author Types: Primary Author

Edit Vicki Lindberg's Profile

Remove Vicki Lindberg

**Save Authors**

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Screen shot of author profile page – select “Continue” to go back to the Author page.

Personal Details

Prefix  
Mrs. ▾

First Name \*  
Vicki

Middle Initial

Last Name \*  
Lindberg

Suffix

Pronouns  
☐ he/him/his  
☒ she/her/hers

Contact Details

Office Phone

Cell Phone

Fax

Email Address \*  
vlindberg@geothermal.org

Mailing Address

Address Line 1

Address Line 2

Address Line 3

City

State  
Virginia ▾

Zip

Author Types \*

Please select the appropriate role for all authors. Note that all submissions are required to identify the presenter for the 2023 GRC.

Primary Author & Presenter ▾

Would you be willing to serve as a reviewer or session chair for GRC2023? \*

Yes (Reviewer) ▾

Continue

Profile completed ✓

Author Types: Primary Author & Pres

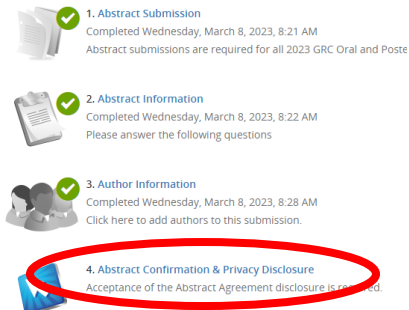
Edit Vicki Lindberg's Profile

Re


Save Authors



11. After completing the Author Information section, you will return to the abstract task screen. Note the green check marks indicating the completion of the Abstract Submission task, Abstract Information and Author Information sections. Select “Abstract Confirmation & Privacy Disclosure” to move to the next screen.



12: Review the Abstract Confirmation & Privacy Disclosure statement. Select the “I have read and agree to the above terms and conditions” and type your full name to confirm agreement. Once complete, select “Submit Agreement”. Note: This is required for all abstract submissions. Questions should be sent to [registration@geothermal.org](mailto:registration@geothermal.org).

 EDIT ABSTRACT CONFIRMATION & PRIVACY DISCLOSURE TAS... Submit Agreement

Please read and review the Abstract Agreement disclosure.

I agree that upon acceptance of my abstract that I will submit a corresponding technical paper or poster for the 2023 Geothermal Rising Conference. In addition, I also agree at least one of the authors or a designated speaker will register and pay to attend the 2023 Geothermal Rising Conference and will present the paper or poster at the designated date and time. By agreeing, you are also agreeing to the terms and conditions outline in the GR Privacy Policy. For a copy of the Privacy Policy to be emailed to you, please contact the GR office.

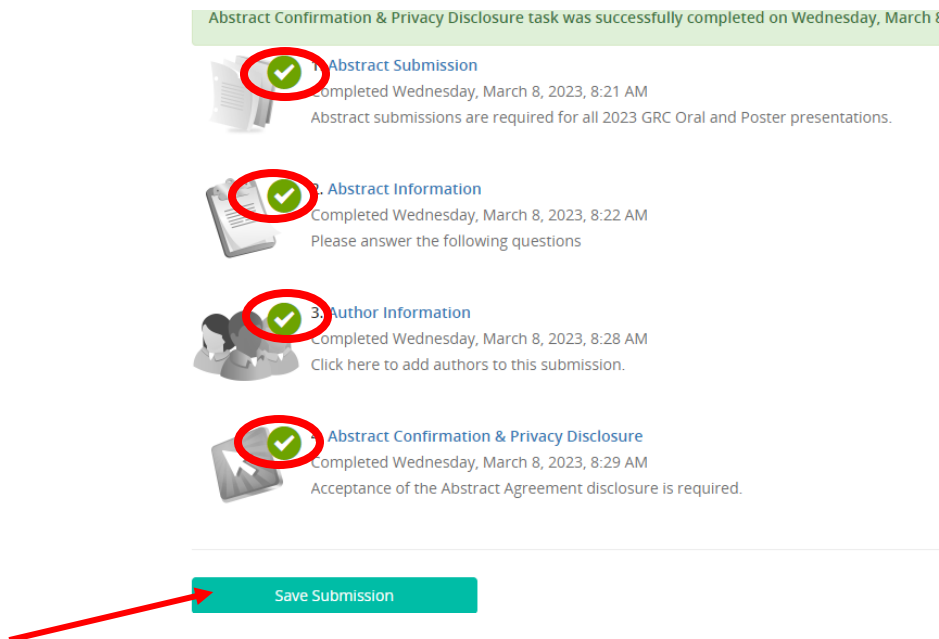
☒ I have read and agree to the above terms and conditions.

Vicki Lindberg

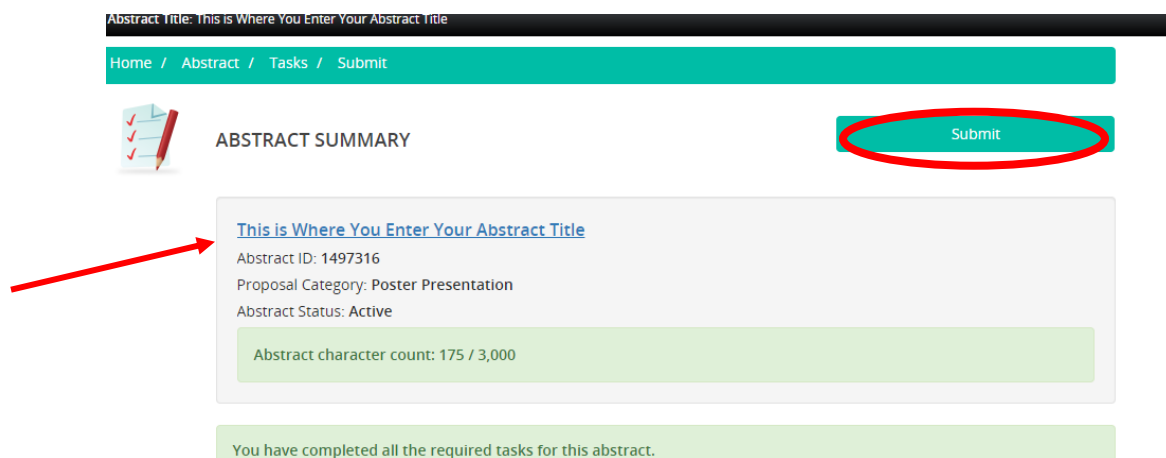
Please indicate your agreement by typing in your full name above

Submit Agreement

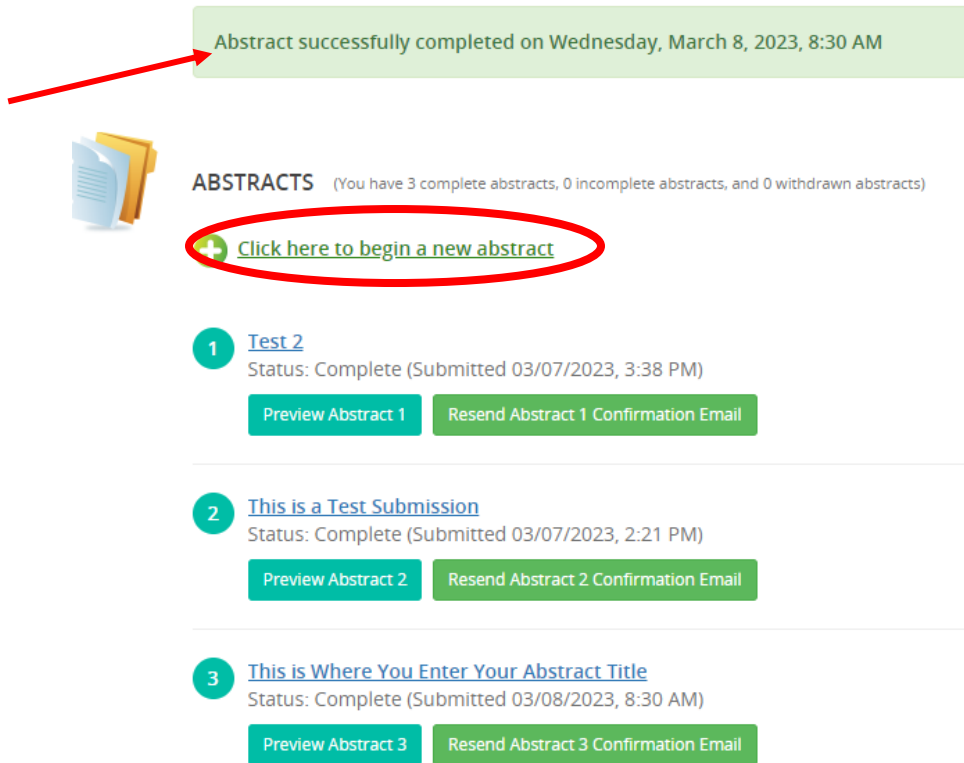
13. You are almost done! After completing the Abstract Confirmation section, you will return to the abstract task screen. Note that all task should now have a green check marks indicating the completion of all required tasks. If a task does not have a green check mark, go back to that section and finalize the necessary information. Select “Save Submission”.



14. When you save your submission, you will be taken to the Abstract Summary page. This page provides a snapshot of your submission including the title, abstract ID, presentation type and character count. Please take one final review of the details. When done, **you must select “Submit” to complete your abstract submission.** A confirmation will be sent to the email address in your profile.



15. Once you Submit your abstract, you will return to the User's landing page. Note that you will see a message indicating your abstract was successfully completed when you return to the screen. You may also add another abstract by selecting the "Click here to begin a new abstract" button.



For more information on the 2023 Geothermal Rising Conference, please visit the conference website: <https://grc2023.mygeoenergynow.org/>