2023 Geothermal Rising Conference

Abstract Submission User's Guide

Welcome to the 2023 Geothermal Rising Conference (GRC) Abstract Submission Site. Please see the following instructions to help guide you through the process.

1. When logging in for the first time, you will need to create a "New Users" account. Select "Join Now" to create your account. If you have already created an account, you will enter your email address and access key (i.e. password).

2. To create your User Account, complete all required fields in the "Account Profile" screen. Required fields are denoted by an * symbol. Select "Create Account" once completed.

3. Once you have created a new user's account or logged into your existing account, you will be taken to the landing page. From here you can navigate back to your profile to make edits to your email or other contact information, view basic information about the conference and create a new abstract submission. Select "Click here to begin a new abstract" to start the submission process.

4. To begin your submission, add your "Abstract Submission Title" and the "Proposal Category" (oral or poster presentation). Once complete, click on the submit button to get to the next screen.

Note: Poster and Oral presentations have separate timelines and review processes. As such, if you want to submit your abstract for consideration as both an oral and poster presentation, you will need to create two separate submissions.

5. Once you have created your abstract record, you will need to complete all tasks listed on the abstract task screen beginning with Abstract Submission.

New abstract was successfully added.

1. Abstract Submission
Abstract submissions are required for all 2023 GRC Oral and Poster presentations.

2. Abstract Information
Please answer the following questions

3. Author Information
Click here to add authors to this submission.

4. Abstract Confirmation & Privacy Disclosure

6. In the Abstract Submission screen, you will select your submission's topical category, student status and the text of your abstract. Select "Continue" once this is complete.

Abstract Submission Title *
When entering your abstract title, use mixed case (do not use all caps or all lower case) and do not put a period at the end of the title. Example: This is a Properly Formatted Abstract Title

This is Where You Enter Your Abstract Title

43 characters (Max 200 characters)
8 words (Max 75 words)

Topic *
Geothermal Education: Training the Worl

Is this a student paper/presentation? *
No

Abstract Submission *
This is where you enter your abstract submission. There is a maximum of 3,000 characters allowed for the abstract submission.

125 characters
20 words

u Enter Your Abstract T...

ERE YOU ...   Continue

CLICK HERE to view a listing of the session topics.

7. After completing the Abstract Submission screen and selecting "Continue", you will return to the abstract task screen. Note the green check mark indicating the completion of the Abstract Submission task. Select "Abstract Information" to move to the next screen.
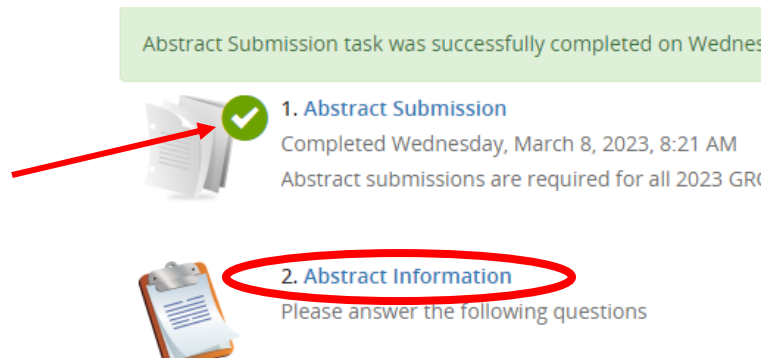
8. Complete all fields in the Abstract Information screen. Note that all fields are required. Select "Continue" once completed.

9. After completing the Abstract Information section and selecting "Continue", you will return to the abstract task screen. Note the green check mark indicating the completion of the Abstract Submission task and Abstract information. Select "Author Information" to move to the next screen.

Abstract Information task was successfully completed on Wednesday, March 8, 2023, 8:22 AM

1. Abstract Submission
Completed Wednesday, March 8, 2023, 8:21 AM
Abstract submissions are required for all 2023 GRC Oral and Poster presentations.

2. Abstract Information
Completed Wednesday, March 8, 2023, 8:22 AM
Please answer the following questions

3. Author Information
Click here to add authors to this submission.

10. In the Author Information screen, you can add co-author's, identify the primary author and the presenting author. NOTE: All submissions require one primary author and one presenting author. The individual creating the abstract submission, is automatically added as an author. To update the author information and answer the required author specific questions, select the "Edit [Author] Profile" button. To add additional authors, select the "Add Author" button. Once all author information has been added, select "Save Authors".

Screen shot of author profile page – select "Continue" to go back to the Author page.

Personal Details

Prefix

Mrs.

First Name *

Vicki

Middle Initial

Last Name *

Lindberg

Suffix

Pronouns
- ☐ he/him/his
- ☑ she/her/hers

Contact Details

Office Phone

Cell Phone

Fax

Email Address *

vlindberg@geothermal.org

Mailing Address

Address Line 1

Address Line 2

Address Line 3

City

State

Virginia

Zip

Author Types *

Please select the appropriate role for all authors. Note that all submissions are required to identify the presenter for the 2023 GRC.

Primary Author & Presenter

Would you be willing to serve as a reviewer or session chair for GRC2023? *

Yes (Reviewer)

Continue

Profile completed ✅

Author Types: Primary Author & Pres

Edit Vicki Lindberg's Profile   Re

Save Authors

11. After completing the Author Information section, you will return to the abstract task screen. Note the green check marks indicating the completion of the Abstract Submission task, Abstract Information and Author Information sections. Select "Abstract Confirmation & Privacy Disclosure" to move to the next screen.
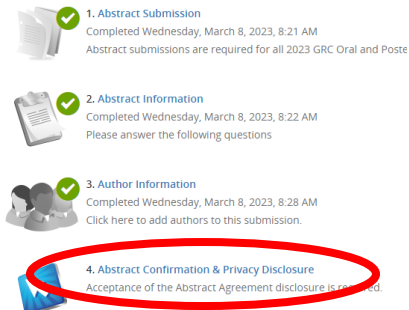
12: Review the Abstract Confirmation & Privacy Disclosure statement. Select the "I have read and agree to the above terms and conditions" and type your full name to confirm agreement. Once complete, select "Submit Agreement". Note: This is required for all abstract submissions. Questions should be sent to registration@geothermal.org.

13. You are almost done! After completing the Abstract Confirmation section, you will return to the abstract task screen. Note that all task should now have a green check marks indicating the completion of all required tasks. If a task does not have a green check mark, go back to that section and finalize the necessary information. Select "Save Submission".
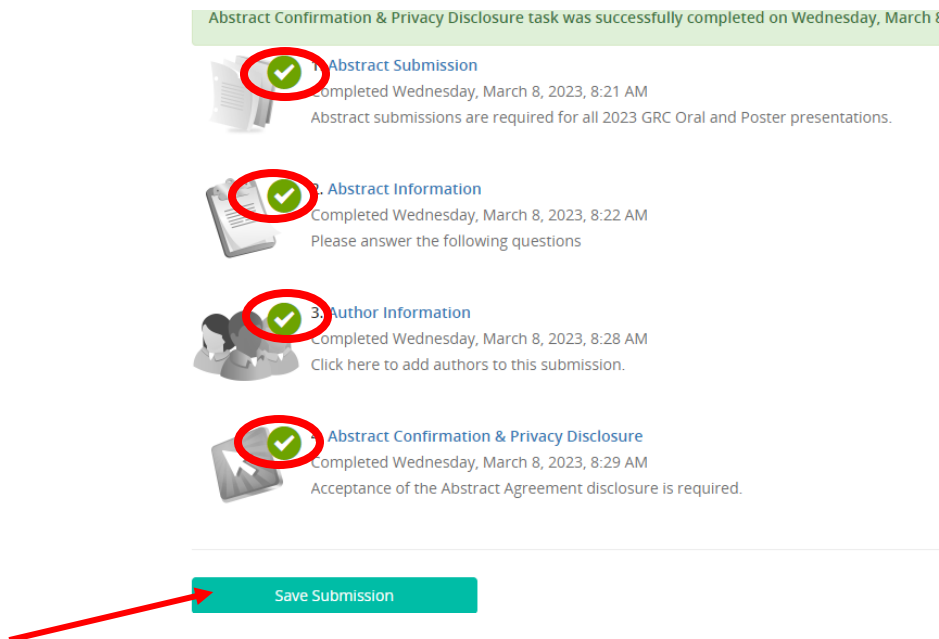
14. When you save your submission, you will be taken to the Abstract Summary page. This page provides a snapshot of your submission including the title, abstract ID, presentation type and character count. Please take one final review of the details. When done, **you must select "Submit" to complete your abstract submission.** A confirmation will be sent to the email address in your profile.
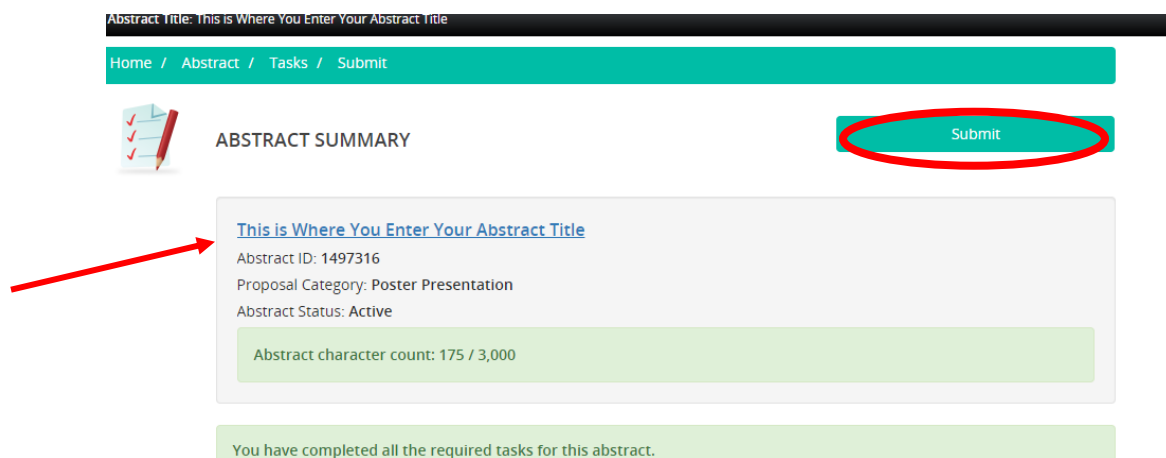
15. Once you Submit your abstract, you will return to the User's landing page. Note that you will see a message indicating your abstract was successfully completed when you return to the screen. You may also add another abstract by selecting the "Click here to begin a new abstract" button.

Abstract successfully completed on Wednesday, March 8, 2023, 8:30 AM

ABSTRACTS (You have 3 complete abstracts, 0 incomplete abstracts, and 0 withdrawn abstracts)

Click here to begin a new abstract

1. Test 2
Status: Complete (Submitted 03/07/2023, 3:38 PM)

Preview Abstract 1   Resend Abstract 1 Confirmation Email

2. This is a Test Submission
Status: Complete (Submitted 03/07/2023, 2:21 PM)

Preview Abstract 2   Resend Abstract 2 Confirmation Email

3. This is Where You Enter Your Abstract Title
Status: Complete (Submitted 03/08/2023, 8:30 AM)

Preview Abstract 3   Resend Abstract 3 Confirmation Email

For more information on the 2023 Geothermal Rising Conference, please visit the conference website: https://grc2023.mygeoenergynow.org/